

MUNICIPAL PLANNING COMMISSION MINUTES

June 14, 2022, Work Session at 6 p.m.

Brandon Butler, Chairman
Emilee Senyard, Vice Chair
Salvatore Cali
Mike Anderson

Debby Rainey, Mayor
Daniel Jenkins
Hayley Schulist, 1st Secretary
Chris McDonald, 2nd Secretary

PC PRESENT: Anderson, Butler, Cali, Jenkins, McDonald, Rainey, Schulist, Senyard

STAFF PRESENT: City Recorder Brandy Johnson, City Engineer Kevin Blackburn, City Planning Director Micah Sullivan

- Butler called work session to order at 6:07 p.m.
- Sullivan notes that the Oleander subdivision has been removed from tonight's work session agenda.
- Major Thoroughfare Plans (MTP)
 1. What is a MTP? A major thoroughfare plan is an adopted transportation/mobility plan designating the street network (both existing and future) based on current needs, future developments, preferred rights-of-way widths and standards based on developments.
 2. Is a MTP just a map? A map is an important part but it is a plan that shows the vision, future developments, an illustration of analysis and plans that indicates how the puzzle pieces all fit together.
 3. Why do road classifications matter? Traffic flows through the hierarchy of access from arteries, to collectors and local streets. This helps analyze who uses the roadways, the amount of traffic, speed limits and the end users.
 4. Does the MTP consider current and future growth? Yes, it is basically a large-scale traffic study, which provides the baseline conditions, as well as approved developments, zoning maps, land use for future growth and developments with how those impact the streets and intersections.
- What's the Big Deal?
 1. Do we currently have a MTP in place? Not quite yet. The goals were set and are a part of the 2040 Comprehensive Plan but we need to add policies, public feedback and the traffic elements to have a full plan. It will apply to current and approved developments with the goal of developers paying a share of impact to our road system.
 2. Why do we need a MTP? It helps with our vision and how to execute developments in the comprehensive plan as well as how traffic will affect future growth areas for commercial traffic versus current uses.
- What Can We Do?
 1. How do we establish a MTP? The process includes establishing existing conditions (roadways – width of lanes, number of lanes, in-town versus pass-through traffic to establish existing capacity, level of service), developments (current, planned and future), add crash analysis (work with police for identifying high-risk areas and intersections) and other safety issues, determine guiding principles and policy (a good start is currently included in the 2040 Comprehensive Plan), review alternate transportation such as greenways, bikeways and connectivity as well as a capital improvement plan to fund the MTP.

2. What is the Planning Commissioner's role establishing and using the MTP? The Planning Commission will take the MTP metrics and make informed decisions on growth as well as establish developer responsibilities and have a role in determining easements and road frontage.
 3. What is the public's role establishing the MTP? Public involvement will include input similar to what was done for the 2040 Comprehensive Plan with discussions on goals, mobility and looking at possible alternative routes.
 4. What is staff's role establishing the MTP? Staff is working on a contract to determine current traffic counts. They will also assist with gathering other data as needed (such as roadway levels of service and determining future needs based on growth patterns) and identify developments, both current and planned.
- What's the Timeline?
 1. How long should a MTP take to develop and how long is it effective? Time to develop depends on the size of the area but we have a good start and if we can get the traffic data relatively quickly it should take less than a year to put it all together.
 2. Is the MTP a law or a guide? Can it be changed throughout time or is it set for a term? A MTP doesn't have a life span and it is a fluid document based on market changes, sewer availability, topography/slopes, streams, and floodplains. A MTP is only as good as the information that is put into it so it is important to carefully review the analysis for the most accurate results possible.
 - So, What Now?
 1. What is the next step in establishing the City of Fairview's MTP? The next step will be to obtain a full road inventory of existing conditions to include interstates, state routes, and city roads (arterial, collector and locals). A MTP considers more than just roadways and looks also at mobility and connectivity. This data will be combined with the public involvement data as well as zoning and growth patterns. Once the plan is complete it will be adopted as a part of the 2040 Comprehensive Plan.
 - Conclusion of work session at 6:45 p.m.

City Recorder