

**FAIRVIEW MUNICIPAL TREE COMMISSION  
MINUTES**

Meeting, Tuesday, 04 April 2017 7:00 pm

1. Chairman Jane Woodall, called the April 2017 meeting to order at 7:00 PM.
2. Roll was taken. A quorum was present.  
In attendance: Vice Mayor, Shannon Crutcher; Brandon Butler; Scott McCoy; Jane Woodall, Mike Berkley;  
Absent: Patti Carroll, Mayor; Scott Tucker;  
Guests:
3. Approval of Agenda: Motion to approve SCrutcher, 2<sup>nd</sup> BButler. All were in Favor
4. Approval of Minutes:
  - 4.1. Approval of minutes for monthly Tree Commission meeting March 2017  
SCrutcher moved to approve minutes for the previous meeting; BButler seconded the motion. The Commission approved the minutes for the meeting none opposed.
5. Old Business
  - 5.1. Update on the Road Scapes project on Hwy 100 and Hwy 96 junction in Fairview and associated dedication. (WHall, MBerkley)  
Table/Defer until final walkthrough. McCoy ask status update of new sign to be installed. The sign is not part of the grant and will have to be purchased by City. Need to confirm status of sign to get final product installed. Discussion that final reimbursement has been issued. Discussion that maintenance warranty starts after final walkthrough. Warranty will last one year from final walk. Berkley mentioned that city needs to ask TDot about improper drainage and standing water that may become detrimental to the plants.
  - 5.2. The Meeting Place  
The Meeting Place (church building on Hwy 96) – Update (WHall, MBerkley) on compliance issues and violation concerns.  
MBerkley stated that plantings installed meet the required landscaping plan. There are more plants installed than original plan shows. Made reference that oaks planted under power lines will eventually have to be cut for lines. Need to keep this in consideration for future projects. Ok to remove from agenda.
  - 5.3. Discussion of requiring a 3-year maintenance bond on tree and shrub survival on commercial developments. (WHall) - No additional details from City Manager in regards to allowing this. Waiting for additional information from the City Manager.
  - 5.4. Hardees Landscaping Updates (WHall, MBerkley)  
MBerkley updated that plants are to be planted, per Barry Cassell with LSI they will be installed next week. 6 trees to be replanted. Leave on agenda for May to ensure that plants have been completed.
  - 5.5. On Hold due to a hold on funds supporting the Road Scape Project:  
BButler referenced discussion from park board. Lose & Associates to draw a design for History Village landscaping. Also, will design Veterans Park overall idea. Andrew Kraeger hoping to attend May Park Board meeting to discuss ideas for Veterans Park.
  - 5.6. Update money for park trails from Tree Fund  
On Hold for potential funds to be used for storybook trail and then reimbursed. Leave on agenda for future consideration
  - 5.7. Next steps to becoming a Tree City, update  
SMcCoy had previously visited BOC meeting and acquired approval to proceed with application. Waiting to finalize numbers to submit application. Will follow up with City Manager for numbers.

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7:00 pm

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6. New Business
  - 6.1. Discussion on Ace Hardware Project  
Should have not been on agenda. No business needed. MBerkley mentioned not receiving revised plants showing the foster hollies replacement
7. Staff Review Meeting Update
  - 7.1. MBerkley – New subdivisions to have street trees. TennTex in industrial park to submit tree density worksheet. Currently trees have been removed. Will need update on why process was skipped. Further investigation into potential consequences for not following procedure.
8. Update on Tree Bank Funds. (WHall)
  - 8.1. Hall absent. No fund update. Should be back to full balance, with new funds to be added from other projects.
9. Citizen Comments
  - 9.1. Member Comments. GroWild to donate Shumard Oak trees to plant swap at Bowie Park for Earth Day Celebration
10. Adjournment: With no further business, JWoodall adjourned the meeting at 8:05PM. (The next Tree Commission Meeting date – Tuesday, 02 May 2017.