

**FAIRVIEW MUNICIPAL TREE COMMISSION
MINUTES**

Meeting, Tuesday, 01 July 2014
7:00 pm

1. Chairperson, Debby Rainey called the July 2014 meeting to order at 7:10 PM.
2. Roll was taken. A quorum was present.
In attendance: Debby Rainey, Chairperson; Jack Cannon; Lisa Anderson, Planning Commission Chairperson; Mike Berkley, City Arborist; Jane Woodall, Secretary.
Absent: Beverly Totty, Mayor; Stuart Johnson, Vice Mayor; Larry Richards–Vice Chairperson.
Guests: City Manager, Wayne Hall; Frank Humber, City Codes Manager
3. Approval of Agenda: JWoodall noted that prior to the meeting, City Codes Manager, FHumber, had asked that an agenda item be added to consider a request from the management of Taco Bell property to remove 2 trees from the lot adjacent to the current property, also owned by Taco Bell. JWoodall requested adding this item to the agenda and the attending Board members agreed. LAnderson moved to approve the agenda as amended; JCannon seconded the motion. The Board voted to approve the agenda for the June 2014 meeting with the amended item; none opposed.
4. Approval of Minutes: LAnderson moved to approve the minutes of the previous meeting; JCannon seconded the motion. The board approved the minutes for the June 2014 meeting as is; none opposed.
5. Citizen Comments: There were no citizen comments.
6. Old Business
 - 6.1. Bowie Commons noncompliance with Landscape– Deferred to September 2014 agenda.
 - 6.2. Loblolly Pines on city property – follow-up on BOC recommendation. JWoodall brought a copy of the BOC minutes from the meeting on 06 MAR 2014 and per the BOC minutes from the meeting on 06 MAR 2014, regarding the Tree Board's recommendation for the adoption of a basal density standard for the Loblolly pines in the city of Fairview, the BOC voted to defer a decision on this recommendation until there was a written recommendation from the Forester as opposed to just a verbal statement made in a special Tree Board Workshop. JCannon agreed to obtain a written recommendation from the District Forester and provide this letter to the BOC for review.
7. New business:
 - 7.1. Mapco Property – Compliance with landscape plan: There are a number of dead trees on the property and therefore, the management is not in compliance with the landscape plan and the Fairview Tree Ordinance. MBerkley provided FHumber with a letter of the inventory he took noting there are 6 trees (4-4.5 inch caliper trees) that are dead and are to be replaced. In addition, the landscape is not being "maintained"; there is a need for selective pruning of some of the trees in the front of the property. FHumber agreed to alert the management of the property to the situation and expectation. The Tree Board recommended replacing the dead trees and pruning/cleaning up the 4 trees in the front of the Mapco. FHumber to provide the report to the property owner, which is the same owner as for Bowie Commons. Any action on the landscape will be deferred until September 2014, at a season when it is more suitable for tree planting.

FAIRVIEW MUNICIPAL TREE COMMISSION MINUTES

Meeting, Tuesday, 01 July 2014 7:00 pm

Page 2 of 2

7.2. Taco Bell property (lot adjacent to the current property): The owners of the Taco Bell property has requested approval from the Tree Board to remove 2 trees on the lot adjacent to the property lot that is being developed currently (Taco Bell building). One is a 30-inch caliper oak tree, to the east of the property being developed, that is blocking the view of the Taco Bell building from one direction; another is a 10-inch caliper oak also in the front of the property. The Manager for Taco Bell asked the construction manager to remove the trees. FHumber directed the manager to the web site for the Fairview Landscape Design Manual and Tree Commission requirements: to remove a caliper equivalent of 40 inches requires \$1000 to be paid into the Tree Bank or the equivalent of 40 caliper inches of trees be planted. Per FHumber, Taco Bell is agreeable to paying into the Tree Bank. DRainey noted that \$1000 sounds like a lot, but the 30-inch oak tree is a very old tree and certainly worth more than \$1000. Per the Fairview Design Review Manual, Article II, Section 2-103.3, **Tree Removal** guidelines, the highest standard of tree replacement an area would be held to is a fifty (50) percent existing tree replacement ratio which would equate to approximately \$1000 for 40-inch caliper equivalent. In discussion, where the trees are located on the property and in consideration of future removal and development, their location may not require being held to this higher standard; the acceptance for the higher replacement ratio at this time might be the better option.

JCannon made a motion that, per the Fairview Design Review Manual, Article II, Section 2-103-.3 **Tree Removal** guidelines, the Tree Board accept the \$1000 Taco Bell agrees to deposit in the Fairview Tree Bank, and the 30-inch and 10-inch caliper trees at the front of the property and northeast of the Taco Bell Building be approved for removal. LAnderson seconded the motion. The Board approved with a vote of 3 to 1; DRainey opposing.

8. Update on Tree Bank Funds – WHall reported that \$97K+ monies remain; about \$1440 has been spent.
9. Adjournment: With no further business, DRainey adjourned the meeting at 7:52 PM. The next scheduled meeting will be 05 August 2014.