

**FAIRVIEW MUNICIPAL TREE COMMISSION  
MINUTES**

Meeting, Tuesday, 04 October 2016 7:00 pm

1. Chairperson, Debby Rainey called the October 2016 meeting to order at 7:00 PM.
2. Roll was taken. A quorum was present.  
In attendance: Debby Rainey, Chairperson, Mike Berkley, City Arborist; Brandon Butler; Lisa Anderson, Planning Commission; Scott Tucker; Patti Carroll, Mayor.  
Absent: Jane Woodall, Secretary. Toney Sutton, Vice Mayor  
Guests: Wayne Hall, Codes.
3. Approval of Agenda: BButler made a motion to approve the amended agenda. STucker seconded the motion. The Tree Commission voted to approve the agenda for the October 2016 meeting as is; none opposed.
4. Approval of Minutes:
  - 4.1. Approval of minutes for monthly Tree Commission meeting September 2016 & July 2016  
STucker moved to approve the minutes of the previous meeting; BButler seconded the motion. The Commission approved the minutes for the meeting as is; none opposed.
5. Old Business
  - 5.1. Update on the Road Scapes project on Hwy 100 and Hwy 96 junction in Fairview and associated dedication. (WHall, MBerkley)  
MBerkley spoke with Andrew Kraeger with Lose and Associates today. A letter was sent out to LSI (Paul Stacey) referencing several items. Ken Bryan would be going over materials, AKraeger references that he would be reviewing pay app as LSI was to request payment for 2 islands and not materials in median. LSI sent pay App request for 90% requesting payment instead. Kraeger letter references inability to pay 90% amount, and that City of Fairview had already paid \$15,000, however an official pay request has not been sent. Need adjusted pay app to show the \$15,000 that was originally paid so state will reimburse funds. Lose recommended not additional payments until the \$15,000 is captured and updated. Discussion that we need to expedite to complete project during planting season. LSI has replacement list. Discussion was had in regards to a possible meeting conducted between Lose and LSI, that Fairview did not have representation for. All agreed the Mayor, or some representation, would need to be present going forward for any meetings. Copy of letter from Lose to LSI to be added to meeting minutes. Commission requesting copy of original invoice that Lose received. Recommended by commission to send letter with violations to notify breach of contract/ notify T-Dot of problems. Mayor Carrol requested additional information on 3 meetings MBerkley attended and discussed replacement. Discussion on when 20% payment required by City. Lose is responsible for making sure correct pay apps are correct, and Lose will tell city when it is ok to pay. Lose is furnishing Civil Engineering Inspection. MBerkley strongly encourages expediting to prevent missing planting season again. The plant replacement list should be in LSI hands, given to them by Lose. LSI will not communicate with MBerkley, only point of contact is Lose.
  - 5.2. The Meeting Place  
The Meeting Place (church building on Hwy 96) – Update (WHall, MBerkley) on compliance issues and violation concerns.  
WHall: Currently having a hard time getting plants. Hollies will stay the same, and they are still under a Temporary CO. Dead Tree will be replaced with 5 red buds in the tree area. Trees will have a minimum caliper of 2"-3".
  - 5.3. Dead tree at Stuff It In. – Follow-up. WHall – Watching troubled tree closely. Will replace if dies. Maintenance Bond still in place.

## FAIRVIEW MUNICIPAL TREE COMMISSION MINUTES

Meeting, Tuesday, 06 September 2016 7:00 pm

Page 2 of 2

- 5.4. Discussion of requiring a 3-year maintenance bond on tree and shrub survival on commercial developments. (WHall) - Recommend to defer from Hall. Wants to look at legalities on private property. Need advice from City Manager Collins
- 5.5. On Hold due to a hold on funds supporting the Road-Scapes Project.
6. New Business
  - 6.1. Money for Park trails from Tree Fund (DRainey)
    - 6.1.1. DRainey – Discussion on spending some of the Tree Fund money on parks trails. Discussion for an additional trail and adding bikes in the park. You would be able to swipe some sort of card to rent a bike. Possible grant from health department, would need money from Tree Funds prior and then receive reimbursement. United way is sponsoring the born learning trail behind classroom. Trail to have 12 stations. Health department can offer \$30,000 for trail grant. Hopeful for grants/funds to start bikes to get started. The goal is to not cost money and can be free for anyone to use. Request to add Born Reading Trail to BOC meeting on the 20<sup>th</sup>, and request to use Tree funds.
  - 6.2. Discussion on next steps to become a Tree City. (TSutton; JWoodall) – Defer to next meeting
  - 6.3. Discussion on timing of election of Tree Commission Officers – (TSutton) - Officers elected in July
7. Update on Tree Bank Funds. (WHall)

WHall noted that the amount in the Tree Bank fund remains the same as last month plus any interest earned.
8. Citizen Comments
  - 8.1. DRainey (as a citizen) commented about the dead trees by the (previously) Food Lion property. However, unless there is a public safety concern, there is no leverage for these to be removed. WHall requested that MBerkley assist with any plants issues during inspection.
  - 8.2. Kathy Tarolli noted that she thought the 3-year maintenance idea was a good one.
  - 8.3. Terry Barnes wanted Piet Oudolf (Dutch) who has designed 2 gardens in the U.S. - a New York garden (High Line) and is #1 visited attraction in New York and Chicago Garden (Lurie Gardens). He came to U.S. to Chicago to celebrate Lurie Gardens, have some interviews, a lot of press going on and they are doing a movie about him. MBerkley does a weekly native plant podcast with a friend for Middleburg, VA. The condo of from Lurie Gardens called and requested that MBerkley come to Chicago and do a pod cast with Pete Udall. They just got back on Sunday from their interview (MBerkley and his friend, John MaGee). He was hesitant to do it, but enjoyed it so much, he asked to sit in and participate in a second pod cast.
9. Adjournment: With no further business, DRainey adjourned the meeting at 8:10PM. (The next Tree Commission Meeting date – Tuesday, 01 November 2016.