

**FAIRVIEW MUNICIPAL TREE COMMISSION
MINUTES**

Meeting, Tuesday, 01 November 2016 7:00 pm

1. Chairperson, Debby Rainey called the November 2016 meeting to order at 7:00 PM.
2. Roll was taken. A quorum was present.
In attendance: Debby Rainey, Chairperson, Mike Berkley, City Arborist; Brandon Butler; Lisa Anderson, Planning Commission; Patti Carroll, Mayor.
Absent: Jane Woodall, Secretary. Toney Sutton, Vice Mayor, Scott Tucker
Guests: Wayne Hall, Planning and Codes Director
3. Approval of Agenda: LAnderson made a motion to approve the agenda. BButler seconded the motion. The Tree Commission voted to approve the agenda for the November 2016 meeting as is; none opposed.
4. Approval of Minutes:
 - 4.1. Approval of minutes for monthly Tree Commission meeting October 2016
BButler moved to approve the minutes of the previous meeting; LAnderson seconded the motion. DRainey requested one adjustment on wording for item 6.1. The Commission approved the minutes for the meeting as amended; none opposed.
5. Old Business
 - 5.1. Update on the Road Scapes project on Hwy 100 and Hwy 96 junction in Fairview and associated dedication. (WHall, MBerkley)
PCarroll had recent discussion with Andrew Kraeger. Kraeger proposed solution. TDot is requiring changes due to flooding issues inside middle median. WHall in discussion with TDot in hopes of additional funding. Making effort to have LSI agree to replace dead plants and other changes per the plan. The area in front of the coffee shop was removed from the plan due to the large amount of flooding. Hoping to have planting start in next 2-3 Weeks. Currently Having troubles with digging plants because it is so dry. MBerkley says that nurserys are digging plants currently without guarantee of plant. The contract plant date says that they will start before November 30th. MBerkley recommends extending plant date one month to allow for optimum digging time in winter. Will update in December. WHall stated that Tdot added \$6,133 to pay overage for gravel. PCarroll stated that the replanting and corrections will be completed and new plan submitted will work well.
 - 5.2. The Meeting Place
The Meeting Place (church building on Hwy 96) – Update (WHall, MBerkley) on compliance issues and violation concerns.
MBerkley: Someone called nursery looking for the hollies required to be planted. Plants probably not able to be removed from soil, recommend extending time an additional month. WHall: Spoke with pastor about wanting to make sure that they found high quality plants to install. MBerkley asked if dead tree was being removed. WHall stated that 5 smaller plants would be installed to replace the dead tree. DRainey requested update in December meeting.
 - 5.3. Discussion of requiring a 3-year maintenance bond on tree and shrub survival on commercial developments. (WHall) - Recommend to defer from Hall. Further discussion needed with City Manager
 - 5.4. On Hold due to a hold on funds supporting the Road-Scapes Project.
 - 5.5. Money for Park trails from Tree Fund (DRainey)
BOC has not reviewed yet. Will be an option if matchable grant is possible. Once cost estimate is complete, the BOC will review and decide. WHall: Chelsey Ridley spoke recently on grant. Wanted to know what other grants have been approved and completed. She gathered information to help for

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application of bicycle grant.

1. New Business

None

2. Update on Tree Bank Funds. (WHall)

WHall noted that the amount in the Tree Bank fund remains the same as last month plus any interest earned.

3. Citizen Comments

- 3.1. Jane Tarolli commented that she would like to see the Tree Commission meetings continue to be taped and posted.

4. Adjournment: With no further business, DRainey adjourned the meeting at 7:20PM. (The next Tree Commission Meeting date – Tuesday, 06 December 2016.