

# CITY OF FAIRVIEW

## BOARD OF COMMISSIONERS MEETING MINUTES

January 7, 2016

Patti L Carroll, Mayor  
Toney R Sutton, Vice-Mayor  
Allen Bissell, Commissioner  
Shannon L Crutcher, Commissioner  
Stuart L Johnson, Commissioner  
Wayne Hall, City Manager  
Larry Cantrell, City Attorney  
Brandy Johnson, City Recorder

Present: Carroll, Sutton, Bissell, Crutcher, Johnson  
Others Present: Hall, Cantrell, Daugherty, Johnson, Paisley

1. **Call to order by Mayor Carroll at 7:07 p.m.**
  - A. Prayer led by Mayor Carroll and Pledge led by special guest Leah Kennedy
2. **Approval of the Agenda** – Vice Mayor Sutton made a motion for approval with Commissioner Johnson seconding. Mayor Carroll requested moving Item F from the Consent Agenda to A under Old Business. All were in favor.
3. **Citizen Comments – (Limited to the first 5 citizens to sign in and a limit of 3 minutes each).** NONE
4. **Awards and/or Recognitions –**
  - A. City Manager Hall presented employee service awards to Jenny Herrera and Joseph Cox for 5 years of service and to Todd Bratcher for 10 years of service to the city.
  - B. City Manager Hall presented an award to the Bowie Park Programming Staff (Jenny Herrera and Nancy Carter) honoring them for their monthly nature program for developmental services of Dickson County and for building an inclusive community.
5. **Public Announcements –**
  - A. City Manager Hall announces emissions testing weekly on Monday and Tuesdays from 7:30 am until noon
  - B. Lt. Roy Russell, Safety Director, announces a good report for 2015. On-the-job injuries and incidents dropped over 60%. Russell credits the decrease to the City Manager, CFO and department directors who are committed to safety. Russell recognized the members of the safety committee and thanked them for their continued service.
6. **Staff Comments –**
  - A. City Manager Hall (as Interim Codes Director) announces a busy Planning Commission agenda on Tuesday with Bellehaven (formerly Brownlyn Farms), new High School auditorium, Polston Place extension, Old Nashville Road apartments and more.
  - B. City Recorder Johnson updates on the special census noting the most recent count is 1,642 households and 4,393 individuals. Deadline for the third and final mailing is January 15. Johnson encourages residents to reach out to friends and neighbors to encourage census returns. The next step will be phone calls and door knocking from the census group.
  - C. Finance Director Daugherty reported we have received 54.8% of the projected property tax revenue for 2015 taxes
7. **Approval of the Minutes** – (only needed if removed from consent agenda)
8. **Consent Agenda Consisting of Items as Follows:**

- A. Approval of the Minutes from the December 17, 2015 Public Hearing
- B. Approval of the Minutes from the December 17, 2015 Board of Commissioners meeting
- C. Second and Final Reading of Bill #2015-46, Ordinance No. 911, An Ordinance for an Amendment to the City of Fairview, Tennessee, Budget for Fiscal Year 2015-2016 Budget (GAN Accounting)
- D. Second and Final Reading of Bill #2015-47, Ordinance No. 912, An Ordinance for an Amendment to the City of Fairview, Tennessee, Budget for Fiscal Year 2015-2016 Budget (Grant Accounting)
- E. Second and Final Reading of Bill #2015-48, Ordinance No. 913, An Ordinance for an Amendment to the City of Fairview, Tennessee, Budget for Fiscal Year 2015-2016 Budget (Walmart Grant for LeadsOnline)
- ~~F. Second and Final Reading of Bill #2015-49, Ordinance No. 914, An Ordinance to Change the Zoning of Certain Property in the City of Fairview, Tennessee, Located off Cumberland Drive, Owned by Kenneth B. Green, as Shown on, Williamson County, Tax Map 47, Parcel 66.04 From RS-40 to R-20, PUD removed from Consent Agenda to Item 9A~~

Commissioner Bissell made a motion for approval with Commissioner Crutcher seconding. All were in favor.

#### 9. Old Business

- A. Second and Final Reading of Bill #2015-49, Ordinance No. 914, An Ordinance to Change the Zoning of Certain Property in the City of Fairview, Tennessee, Located off Cumberland Drive, Owned by Kenneth B. Green, as Shown on, Williamson County, Tax Map 47, Parcel 66.04 From RS-40 to R-20, PUD – Mayor Carroll read the caption, Commissioner Johnson made a motion for approval with Commissioner Bissell seconding. After some discussion on various types of zoning, Commissioner Crutcher made a motion to defer until after the next Planning Commission meeting seconded by Vice Mayor Sutton. Commissioner Johnson states the property owner is requesting rezoning and it is unfair to tie that to a developer as the city still has the final say in the type of development. A representative of the property was present. Vice Mayor Sutton withdrew his second and Mayor Carroll seconded Crutcher's motion. Vote on the amended motion; FOR: Carroll, Crutcher; AGAINST: Bissell, Johnson, Sutton. Vote on original motion – all were in favor.

#### 10. New Business

- A. Discuss and/or Take Action on Bill #2016-02, Ordinance No. 916, An Ordinance to Change the Zoning of Certain Property in the City of Fairview, Tennessee, Located on Dragstrip Road, as shown on, the City of Fairview Geological Listing of Assessment Roll Map 018, Parcel 00600, From CI, to RM-20, 21.5 Acres – Vice Mayor Sutton read the caption and made a motion for approval with Commissioner Johnson seconding. Developer Stewart Rutledge was present representing the property noting the rush is to secure funding as they have to have a letter by February 1 stating the zoning is appropriate. They have been working to get approval from WADC for two and a half years. These will be 2 to 3 bedroom, high quality apartments with a clubhouse, pool and nice landscaping but will rent for what Fairview can pay. There was some discussion that the intended zoning change was to be RM-8 rather than RM-20 but due to time constraints the developer wishes to proceed with the RM-20 and before the end of 2016 the developer will have it zoned to RM-8. All were in favor.
- B. Discuss and/or Take Action on Resolution No. 01-16, A Resolution to Set a Public Hearing for the Purpose of Obtaining Public Comment on Changing the Zoning of Certain Property in the City of Fairview, Tennessee, Located on Dragstrip Road, as Shown on, the City of Fairview Geological Listing of Assessment Roll Map 018, Parcel 00600, From CI, to RM-20, 21.5 Acres – Vice Mayor Sutton read the caption and made a motion for approval with Commissioner Johnson seconding. All were in favor.
- C. Discuss and/or Take Action on Right of Way Easement from MTEMC – Vice Mayor Sutton made a motion for approval with Commissioner Johnson seconding. Parks Director Paisley states this is an easement for MTEMC to bring power to the maintenance building from the pole in the equine area. Attorney Cantrell states this is a typical METMC easement noting no trees may be planted under the lines or they have the right to remove them. Mayor Carroll asked what the cost was and how it will be paid. Paisley states it is \$1,800 and that was part of the funding approval for the maintenance building. All were in favor.
- D. Discuss and/or Take Action on Xerox Contract – Finance Director Daugherty noted he discovered a dusty large laminating machine which he found to be leased with 2 ½ years remaining on the lease. Daugherty proposes returning the laminator in exchange for a stand-alone scanner that would be

more useful as we are planning a project to get all city documents electronically stored. The price would be \$20 less than we are paying for the laminator for a period of 5 years. After much discussion on options and discovering the current laminator contract can be bought out for around \$2,500, Commissioner Crutcher made a motion to buy out the remaining laminator contract with Commissioner Bissell seconding. Commissioner Johnson questioned whether the buy-out amount changed as we got closer to the end of the contract period. Daugherty is to find out and report back. All were in favor.

- E. Discuss and/or Take Action on Bill #2016-01, Ordinance No. 915, An Ordinance for an Amendment to the City of Fairview, Tennessee Budget for Fiscal Year 2015-2016 Budget (Shop with a Cop)
  - Vice Mayor Sutton read the caption and Finance Director Daugherty explains this doesn't affect the budget numbers as the funds are all from the donations account. Commissioner Bissell made a motion for approval with Commissioner Crutcher seconding. All were in favor.

**10. City Manager Items for Discussion –**

- A. Miscellaneous Updates – City Manager Hall applauds the success of the shop-with-a-cop program noting 18 children received \$150 each to spend all from donations. Hall notes the R-15 zoning limitations were originally recommended by the state planner years ago as a way of controlling cluster housing. Hall states he hopes the apartment complex by the interstate spruces up the area and the owner of that property has other plans for the area in the future.
- B. City Attorney Comments – Attorney Cantrell apologized for his appearance noting the boot limits his wardrobe and is forced to opt for functional. He met with his doctor on January 6 and the doc was pleased with his healing. Cantrell thanked all those who helped while he was out, for the plant from the city, for visitors, for his law partner Dan Alexander for filling in for him and to Mr. Hall and the staff for supporting him during his recovery.

**11. Communications from the Mayor and Commissioners –**

- A. Commissioner Bissell welcomes Attorney Cantrell back and is glad he is recovering. Bissell wishes everyone a Happy New Year.
- B. Commissioner Crutcher echoes Bissell's comments noting he is looking forward to this new year.
- C. Commissioner Johnson states he is glad Attorney Cantrell is back noting Mr. Alexander did a fine job filling in.
- D. Vice Mayor Sutton notes he visited Attorney Cantrell in the hospital and his room consisted of a curtain on all four sides but we are glad to have him back. Sutton announces an alert from Fairview Police notifying of a multi-car crash that has closed Highway 100 in front of Tractor Supply.
- E. Mayor Carroll states while buying candy for the parade she witnessed a bit of the Shop-with-a-Cop program and was impressed that so many of the kids wanted to buy for others. Carroll notes she is proud of the Police Department for their involvement in this program and apologizes for missing the special meetings on Tuesday noting it was her daughter's birthday and plans had been made in advance of the meeting being scheduled.

- 12. **Adjournment –** Commissioner Johnson made a motion for adjournment and meeting was adjourned at 8:53 p.m.

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**Brandy Johnson**  
**City Recorder**