

CITY OF FAIRVIEW

BOARD OF COMMISSIONERS MEETING MINUTES

February 19, 2015

Patti L Carroll, Mayor
Toney R Sutton, Vice-Mayor
Allen Bissell, Commissioner
Shannon L Crutcher, Commissioner
Stuart L Johnson, Commissioner
Wayne Hall, City Manager
Larry Cantrell, City Attorney
Brandy Johnson, City Recorder

Present: Carroll, Sutton, Bissell, Crutcher, Johnson

Others Present: Hall, Cantrell, Humber, Daugherty, Johnson, Paisley, O'Neal, Harris

1. Call to order by Mayor Carroll at 7:03

A. Prayer and Pledge by Mayor Carroll

2. Approval of the Agenda – Vice Mayor Sutton made a motion for approval with Commissioner Johnson seconding. All were in favor.

3. Citizen Comments – (Limited to the first 5 citizens to sign in and a limit of 3 minutes each). –

A. Jim Power questions moving ahead with a forest management plan when the thinning has not been completed. He notes that the highest counts are where the smaller trees are and if we clear out large trees and leave the smaller ones we will be looking at the same problem 30 years from now. Ms. Bowie used the best management practice at the time when the pines were planted. Power recently spoke with the Environmental Council of Tennessee and they said they would leave them alone and let nature take its course. We do need a management plan but do not need to look at this park as a way to generate funds. It is a park, not a bank. Invasive plants are already on their way back in from last year's thinning. A comprehensive plan is needed to take care of the future of the park.

4. Awards and/or Recognitions –

A. Swearing in of new Fire Chief, Travis O'Neal by Mayor Carroll
B. Employee of the Month recognition by City Manager Hall to the Public Works Department consisting of Todd Bratcher, Supervisor; Blake Ayers, Worker; Greg Dewire, Worker; Michael "Tag" Erland, Worker; Nick Green, Worker; Zane Greer
C. Mayor Carroll recognizes and thanks the Fire Department, Police Department, Public Works Department, Parks Department, EMS and MTEMC for their actions during the recent snow and ice

5. Public Announcements –

A. Captain Scot Hughes shared presentation with photos and videos on the controlled burn training from Saturday, February 7, 2015. Nine area agencies participated with 50 firefighters and 20 fire explorers. Each attendee benefited from the multiple fire development burns, fire attack burns and vent enter isolate search exercises. In all, 700 hours of training were performed during this day.

6. Staff Comments –

- A. CFO Tom Daugherty presents the finance report for the month of January 2015. Revenues for January were \$545,128 with property tax and sales tax as leading income sources. Expenditures were \$474,834 which included large debt service payments and salaries as the largest expenses for the month. Daugherty noted the discovery that sales tax is actually 90 days out rather than 60 days so that has been throwing projections off. Year to date we have a deficit of \$148,034. Mayor Carroll asks if the Finance Committee has discussed how to make up the deficit and what actions will be taken. Daugherty states they are waiting on the March numbers to move forward with any decisions. He notes they are looking at ways to cut spending and states that all departments have been doing very good with this. They are currently looking at the existing phone and cell phones as ways to cut spending but also at ways to increase revenue such as a special census, the sale of nonessential property and are hoping that an increase in building permits will help as well.
- B. City Manager Hall thanks the Police and Fire Departments, Public Works and Parks Departments for their efforts during the recent winter storm noting that he has had lots of positive comments from citizens. Hall thanks Captain Hughes for his presentation tonight and the entire Fire Department for holding down the fort while they were without a chief for a few days. He announces that CFO Daugherty received his CMFO diploma today.
- C. Codes/Planning Director Frank Humber states he is very encouraged and excited about future residential development in Fairview. He states they have been talking to two new business prospects as well and hopes for an official announcement soon. Humber reminds everyone that more rooftops bring more business which brings a larger tax base.
- D. City Recorder Brandy Johnson shares the deadline for 2014 taxes without penalty is February 28 and the deadline for any remaining 2013 delinquent taxes is March 27.
- E. Parks/Streets Director Keith Paisley announces the tree planting scheduled for this Saturday has been rescheduled to March 14 and the Star Party has been cancelled tomorrow. He states another winter weather system is headed our way tomorrow but we have already used a lot of salt and brine and may have issues getting restocked. Mayor Carroll states we are doing what we can and these things are hard to prepare for but main roads will be the priority.
- F. Police Chief Terry Harris asks everyone if at all possible to not park on the road. When cars line the road it makes it much more difficult to salt and scrape the roads and answer emergency calls. He thanks citizens for staying home when possible to prevent accidents. Commissioner Johnson asks how the new vehicles have benefitted in the recent storm and Harris replies they have been able to respond to calls that they would not have otherwise and mentions one specific call for a citizen in desperate need of insulin that they were able to assist.
- G. Fire Chief Travis O'Neal thanks everyone and states he is grateful for the opportunity to serve. He notes his door is open if anyone has questions or comments to share.

7. Approval of the Minutes – (only needed if removed from consent agenda)

8. Consent Agenda Consisting of Items as Follows:

- A. Approval of the Minutes from the February 5, 2015 Public Hearing
- B. Approval of the Minutes from the February 5, 2015 Board of Commissioners Meeting
- C. Resolution 07-15, A Resolution of the Board of Commissioners of the City of Fairview, Tennessee, Repealing Resolution No. 04-15 and Replacing it With Resolution No. 07-15 Establishing a Uniform Policy on the Acceptance of Gifts and Other Donations to the City

Vice Mayor Sutton made a motion for approval with Commissioner Johnson seconding. All were in favor.

9. Old Business

10. New Business

- A. Discuss and/or Take Action on Forest Management Plan for Bowie Park – Commissioner Bissell notes that a meeting was held on February 9 with staff members and the Land Trust of Tennessee. The Land Trust provided a letter stating the plan prepared by forester Dwight Barnett was insufficient for approval and they requested a full report and plan prepared by a registered professional forester. Jonathan Boggs was present also and is sending an estimate for his services to Mr. Hall. City Manager Hall notes that he has not yet received the estimate so Bissell makes a motion to defer until we have that estimate with Commissioner Crutcher seconding. Commissioner Johnson requested that the Land Trust and forester be present at the next meeting where this is discussed. Carroll recommended that next time a meeting of this nature is scheduled that all the BOC be present as well as invitations extended to the Park Board and Friends of the Park so all hear the same information. All were in favor of deferment.
- B. Discuss and/or Take Action on Bill No. 2015-05, Ordinance No. 870, An Ordinance for an Amendment to the City of Fairview, Tennessee, Budget for the Fiscal Year 2014-2015 (Park Utility Vehicle) – Commissioner Crutcher makes a motion for approval with Vice Mayor Sutton seconding. Crutcher explains this is a utility vehicle to be used by the programming staff which is more like a souped up golf cart with larger tires and suited for off road use. Mayor Carroll asks the age of our two existing Gators. Parks Director Keith Paisley states one is four years old which is currently being shared among three divisions and the other is 8 to 9 years old but it is currently broken and will cost a minimum of \$3,000 to repair. Carroll asks how many hours are on each and what maintenance schedule is followed. Paisley replies not sure on the hours but we follow the manufacturer's suggested maintenance schedule. Crutcher states the Friends of the Park have stated they would like to apply for a grant which might pay for the utility vehicle but are concerned about timing and want to know if they receive a grant if they might put the funds back into the park fund if the city has already purchased the utility vehicle. Attorney Cantrell states they may put funds back into the park fund if the Board directs the action and if the grant does not dictate otherwise. Carroll asks if we can put off this purchase and Paisley states the programming staff really has a need for this as soon as the weather warms a bit and programs begin again because the maintenance staff really needs the other one. Carroll asks Friends member Al Tarolli, who is in the audience, what the time frame is for the grant and Tarolli states they can make their submission quickly but he was not sure about a time frame for the approval process. Commissioner Bissell makes an amendment to the motion for an additional \$2,000 for materials and hardware for the staff to build a stage to be utilized for the concert series which begins in April. Bissell continues that they need to begin as soon as possible before the grass starts growing and takes so much of their time as staff will design and build the stage. Vice Mayor Sutton seconds. Carroll questions whether this can be added to this ordinance about a utility vehicle and Cantrell confirms it can and would be amended between the first and second readings. Vote on the amendment: FOR: Bissell, Crutcher, Johnson, Sutton; AGAINST: Carroll. Vote on the original motion all in favor.
- C. Discuss and/or Take Action on Bill No. 2015-06, Ordinance No. 871, An Ordinance for an Amendment to the City of Fairview, Tennessee, Budget for the Fiscal Year 2014-2015 (Drug Fund Vehicle) – Commissioner Johnson made a motion for approval with Commissioner Bissell seconding. Chief Harris states this is for a traffic vehicle that has already been approved in the budget but we held off on purchasing and then used funds in the budget to purchase the van so we need more funds moved from the drug fund. Vice Mayor Sutton asked how much is in the drug fund and CFO Daugherty answers around \$100,000. Commissioner Crutcher asks if we have sold the old van yet and Chief Harris answers not yet because we are waiting on the cages which should be in soon. All were in favor.
- D. Discuss and/or Take Action on Planning Commission Recommendation for Rezoning Request Application on Property Located on Old Nashville Road, from RS-10 to RM-12, Timothy R. Mangrum & wife, Jessica Mangrum, owners – Vice Mayor Sutton made a motion for approval with Commissioner Johnson seconding. Attorney Cantrell stated this is approval for him to move forward with preparation of documents. All were in favor.

11. City Manager Items for Discussion –

- A. Miscellaneous Updates – City Manager Hall asks everyone to be safe and be especially careful on the shoulders of the road where snow and ice are piled up.
- B. City Attorney Comments – Attorney Cantrell congratulates Chief O’Neal and CFO Daugherty.

12. Communications from the Mayor and Commissioners –

- A. Commissioner Bissell – NO COMMENT
- B. Commissioner Crutcher – NO COMMENT
- C. Commissioner Johnson – NO COMMENT
- D. Vice Mayor Sutton – thanked all the employees for doing a fantastic job during the recent storm. He announces a new plan to work with those with a need for health care and requests volunteers who are able to get out and drive to contact Todd Bratcher at 799-0353 to coordinate this program.
- E. Mayor Carroll – asks those who can to stay off the road as the next weather system arrives tomorrow.

13. Adjournment – Vice Mayor Sutton made a motion for adjournment with Commissioner Bissell seconding. All were in favor and meeting was adjourned at 8:12 pm.

Brandy Johnson
City Recorder