

BOARD OF COMMISSIONERS**August 18, 2011**

Beverly D Totty, Mayor
Allen Bissell, Vice-Mayor
Patti L Carroll, Commissioner
Stuart L Johnson, Commissioner
Toney R Sutton, Commissioner
Andrew Hyatt, City Manager
Larry Cantrell, City Attorney
David Mayberry, Recorder

Present: Totty, Bissell, Johnson, Carroll, Sutton

Others Present: Cantrell

- 1. Mayor Totty called the meeting to order at 7:05 p.m.**
 - A. The prayer and pledge were led by Donn Lovvorn.
- 2. Approval of the Agenda –**
 - A. Vice-Mayor Bissell presented a request from the Codes department to add item “L” under new business, “Granting a utility easement” Vice Mayor Bissell made a motion to approve the agenda as amended. Commissioner Sutton seconded. All were in favor.
- 3. Citizen Comments – (Limited to the first five (5) citizens to sign in and a limit of three (3) minutes each). - NONE**
- 4. Awards and/or Recognitions –**
 - A. Mayor Totty mentioned the groundbreaking ceremony for the Habitat for Humanity development.
 - B. Mayor Totty also recognized Jimmy Parnell as the adult ambassador for MDA.
- 5. Public Announcements – None**
- 6. Approval of the Minutes –**
 - A. The Minutes for the meeting held on August 4th, 2011 were presented for approval. Commissioner Sutton made a motion to approve, with Vice-Mayor Bissell seconding. All were in favor.
- 7. Old Business –**
 - A. Second and final reading of Bill #2011-06 “Rezoning of property at 7215 Old Franklin Rd” – Vice Mayor Bissell read the caption. Mayor Totty recused herself from the matter. Vice Mayor Bissell made a motion to approve the bill, with Commissioner Sutton seconding. All were in favor.
- 8. New Business –**
 - A. Nominations for Parks Board – Mayor Totty discussed the changes to the makeup of the Parks Board. She presented the following nominations:
 - (1) Board of Commissioners – Vice-Mayor Bissell & Commissioner Johnson
 - (2) Planning Commission – Bob Benson

(3) Friends of Bowie Park – Richard Edmondson

Commissioner Johnson made a motion to approve the nominations, with Commissioner Sutton seconding. All were in favor. Commissioner Johnson then made a motion to appoint Wayne Hall as the representative from the Tree Board, with Commissioner Sutton seconding. All were in favor.

She also mentioned the 3 applications for the member at large position. Mark Dietze, Jack Cannon and John Stark submitted applications. Vice-Mayor Bissell made a motion to appoint Mr. Deitze, since he was not a member of another organization that was already represented on the Board. Commissioner Carroll asked to have all the candidates come up and speak to the Board. After they addressed the Board, a recess was called to discuss with the City attorney. The after recess, the matter was deferred until a future meeting.

- B. Discuss and/or take action on non-profit donation request process – Mayor Totty presented the requirements for Tennessee Municipalities. She then instructed interested parties to contact the City Manager for more information. Vice-Mayor Bissell then made a motion to advertise in the newspaper and set a deadline of September 15th for applications. Mayor Totty seconded. Commissioner Sutton made an motion to amend that included a subcommittee to evaluate the applications before they're brought to the Board. Commissioner Carroll seconded the amendment. For: *Totty, Bissell, Sutton, Carroll*. Abstain: *Johnson*. The original motion was then voted on. For: *Totty, Bissell, Sutton, Carroll*. Abstain: *Johnson*. Commissioner Johnson clarified that the City should be very careful with this process, since it's the Citizens' tax dollars that are being donated.
- C. Discuss and/or take action on Capital Improvements – Commissioner Carroll stated that she saw the use of this money as an “as needed” item. Vice-Mayor Bissell stated that he thought this would be a good way to get some additional streetlights for the City with the money. Mayor Totty added that there were several large projects that needed funding, including future roads and buildings. After some discussion, Vice-Mayor Bissell made a motion to have the City Manager put together a package for streetlights and bring it back to the Board for consideration. Commissioner Sutton seconded. All were in favor.
- D. Discuss and/or take action on audio/visual options for Commission Chambers – Commissioner Johnson informed the Board that City Hall was way behind on technology for the broadcast of the meetings. Mayor Totty asked the City Manager what, if any, projects were planned as part of the current budget. He stated that the money budgeted was for any repairs that came up as a part of the regular operations. He added that the cameras were not designed for broadcasting and he had been looking into options for upgrades. Commissioner Carroll agreed, stating that it's hard to hear the broadcast, and sometimes it's hard to even hear in the audience. Vice-Mayor Bissell then asked the City Manager to get price quotes on what it would cost to update the audio/visual capabilities of the Commission Chambers.
- E. Discuss and/or take action on changes to podium – Removed, as it was discussed as part of the previous item.
- F. Strategic Plan Review- Vice-Mayor Bissell commented that he felt we were holding close to the goals set forth with some of the things that had been accomplished lately. Mayor Totty referenced the information from the MTAS consultant, stating that a goal needed a specific plan to get there. Mayor Totty made a motion for a workshop on September 15th at 5:30 to discuss the Strategic Plan. Commissioner Sutton seconded. All were in favor.

- G. Sanitation Report – City Manager Hyatt presented the cost estimates and logistics information to the Board. The Commission then discussed the pros and cons of a City-run sanitation service and how to best do a survey of the residents to gauge interest. City Manager informed the Board that they would move forward with a survey to find out the thoughts of the Citizens.
- H. Discuss and/or take action on applying for USDA Community Facilities Grant – City Manager Hyatt presented the prospect of such a grant and how it could help with a Community Room at the Park. He then asked the Board for permission to move forward with a grant application and come back at a later date with a final amount for approval. Commissioner Johnson made a motion for approval, with Commissioner Sutton seconding. All were in favor.
- I. Deferred
- J. Nature Center Cost Estimates – Donn Lovvorn presented plans and cost estimates for different options. John Bledsoe was also present to discuss the plans and options. No further action was taken.
- K. Adoption of streets in Braxton Bend subdivision – City Manager Hyatt presented the recommendation of the Planning Commission to adopt streets in the Braxton Bend subdivision. Commissioner Johnson made a motion to approve, with Commissioner Carroll seconding. Mayor Totty indicated that she had an indirect interest in the matter and would be voting. All were in favor.
- L. Granting of a Utility Easement – a grant of electric line and guy wire easement was presented by Lovvorn. He received it from the architect of the building behind Health Saver. They were requesting an easement from the City to place a pole and guy wire on City property. Commissioner Johnson made a motion to table the matter since a representative was not present. Commissioner Sutton seconded. All were in favor.

9. City Manager Items for Discussion -

- A. Miscellaneous Updates – City Manager Hyatt mentioned the hazardous materials incident earlier in the day at City Hall. He also mentioned the haunted forest in Bowie Park near Halloween.
- B. Staff Comments –
 - (1) Donn Lovvorn presented the report for the Planning Department.
- C. City Attorney Comments – Cantrell informed the Board that they had opted out of the class-action suit regarding the hotel/motel taxes.

10. Communications from the Mayor and Commissioners –

- A. Commissioner Carroll mentioned the Back to School Bash and what a great success it was.
- B. Commissioner commended the Fire & Police departments for their response to the recent meth labs discovered in cars in the City.
- C. Mayor Totty invited everyone to the 27th annual Nature Fest on September 10th at Bowie Park.

11. The meeting adjourned at 8:50 p.m.

**David Mayberry
City Recorder**