

**BOARD OF COMMISSIONERS**

October 4, 2007

Ken Brison, Mayor  
Stuart L. Johnson, Vice-Mayor  
Eddie Arney, Commissioner  
Wayne Hall, Commissioner  
Darrell Mangrum, Commissioner  
Shirley Forehand, City Manager  
Larry Cantrell, City Attorney  
Kathleen Daugherty, Recorder

Present: Brison, Arney, Hall, Mangrum  
Absent: Johnson  
Others Present: Forehand, Cantrell

1. **Mayor Brison called the meeting to order at 7:00 p.m.**
  - A. The Prayer and Pledge to the Flag were led by Commissioner Hall.
2. **Approval of the Agenda –**
  - A. Requests for Additions to the Agenda:
    - (1) City Mgr. Forehand asked that Approval to apply for a grant for the Fire Department from Fireman's Fund Insurance be added to the Agenda as Item D under New Business.
    - (2) City Mgr. Forehand also asked that the Board designate a Chief Financial Officer for the City be added to the Agenda as Item E under New Business.
    - (3) Commissioner Hall asked that it be added to the Agenda that the discussion and/or take action on the Land Conservation Easement for Bowie Nature Park set for the October 18<sup>th</sup> Agenda be moved to the November 1<sup>st</sup> Agenda since Commissioner Arney will not be at the October 18<sup>th</sup> Meeting. This would be Item F under New Business.
    - (4) Commissioner Hall also asked that they discuss canceling the Workshop scheduled for October 6<sup>th</sup> since two of the Commissioners have conflicts with this date. This would be Item G under New Business.
  - B. Mangrum made a motion to approve the agenda with the above items added. Arney seconded the motion. All were in favor.
3. **Citizen Comments – (Limited to the first five (5) citizens to sign in and a limit of three (3) minutes each) - None**
4. **Awards and/or Recognitions – None**
5. **Public Announcements –**
  - A. Commissioner Arney announced that tomorrow night will be Homecoming at Fairview High School and the parade will be held tomorrow also.
  - B. City Mgr. Forehand announced that tomorrow will be the Hawk Walk at Fairview Elementary School.

**6. Approval of the Minutes –**

- A. Presented for approval were the minutes of the Board of Commissioners Meeting held on September 20, 2007. Mangrum made a motion to approve the minutes as approved. Hall seconded the motion. All were in favor.

**7. Old Business –**

- A. Appointments to Committees, Commissions, and/or Boards:
- (1) Appointment for the vacancy on the Fairview Industrial Development Board - No Applicant
  - (2) Appointments to the Historic Zoning Commission:
    - Three Citizen Members – Brison reported that there was one applicant – Terry Jones. Arney made a motion to appoint Jones. Hall seconded the motion. All were in favor.
- B. Presented for First Reading was Bill #2007- 32: An ordinance to rezone property located at the corner of City Center Blvd. and Fairview Blvd., Map 42, Parcel 174.00, from CG to TCOD/MSMU - Robert J. Coughlin Corp., owner. Mangrum read the caption and made a motion to pass Bill #2007-32 on first reading. Hall seconded the motion. All were in favor.
- C. Presented for adoption was Resolution #15-07 calling for a Public Hearing to be held on the rezoning of the Robert J. Coughlin Corp. Property on November 1, 2007. Mangrum read the caption and made a motion to adopt the Resolution #15-07. Hall seconded the motion. All were in favor.

**8. New Business –**

- A. Recommendations from the Planning Commission Meeting held on September 11, 2007:
- (1) Annexation request for property located on Brush Creek Road, Map 23, Parcel 15, containing 10 acres - B.B. Doubleday, owner. (All members of the Planning Commission were in favor). Hall made a motion to have the city attorney prepare the necessary paperwork. Mangrum seconded the motion. All were in favor.
  - (2) Rezoning Application for Property located on Hwy. 96 North from RS-40 to R-20, Map 42, Parcel 30 – Jim Prince and Alex Prince, owners. (All members of the Planning Commission were in favor) Mangrum made a motion to have the City Attorney to prepare the necessary paperwork to rezone the property. Hall seconded the motion. All were in favor.
- B. Appeal to Board of Commissioners for approval of Preliminary Master Plan with requested variance for Deer Valley Downs – Tony Cavender, Owner – Tony Reasons, Engineer. (Was not approved by the Planning Commission due to non-compliance with City zoning) – Reasons explained that the zoning calls for 30,000 square feet lots on the perimeter of the development. They were asking for a variance because the plans they presented only showed 11,000 square feet in lots 34 thru 42 on the perimeter. Mangrum stated that they do not meet the zoning

requirements and therefore made a motion to deny the request. Hall seconded the motion for discussion. Hall asked Lovvorn if he had any comments. Lovvorn stated that he did not put the plat on the Planning Commission Agenda because it did not meet the zoning regulations. He did say that the zoning ordinance was not written as intended. It was the intention of the Planning Commission to require 15,000 square foot lots on the perimeter in this type of zoning. Arney stated that they need to get the ordinance changed and asked Lovvorn to put it on the Planning Commission Agenda. Vote on Motion: All were in favor of denying the variance request.

- C. Discuss and Take Action on Health Insurance – City Mgr. Forehand reported that since leaving the State Insurance Program and going with Benefits Inc. the City's insurance broker, Tim White, has saved the City over \$100,000 in Health Insurance premiums. However, due to the large amount of prescription costs there will be an increase in premiums this year. Therefore, she is recommending that the City add co-pays of \$10, \$35, and \$50 for prescriptions. She would also like to change from the Blue Cross Blue Shield P Plan to the S Plan which will give the employees the same coverage but will save the city an additional 7% in premiums costs. The only change will be that the HCA Hospitals are not in the S Plan. Due to this savings she asked the Board to add two new plans. The first is a post employment benefit in which the City will pay 50% of a retired employee's insurance premium until they are eligible for Medicare (the employee will pay 100% for any dependent coverage) and the second one is long term disability insurance which will pay 60% of the employee's salary after a 90 day benefit waiting period. (see copy of attached memo for complete details) She advised that Tim White was present if the Board Members had any questions. There were no questions. Arney made a motion to accept the recommendations of the city manager. Hall seconded the motion. All were in favor.
- D. Added to the Agenda: Fireman's Fund Insurance Grant – Forehand advised that the grant is for \$19,950 and the city's fire department has already been approved and needs to apply for it. It is a non-match grant and will be used to purchase rescue equipment. Hall made a motion to apply for the grant. Mangrum seconded the motion. All were in favor.
- E. Added to the Agenda: Appointment of Chief Financial Officer – Forehand explained that the Municipal Finance Officer Certification and Education Act of 2007 requires all municipalities to have a chief financial officer. A letter was received from the Comptroller's office two days ago requiring us to do this by October 15<sup>th</sup>. Even though we don't have to meet the requirements until our budget reaches five million dollars, we need to appoint someone now. In most cases the city recorder or finance director is being appointed and in our case that would be Kathleen Daugherty. Hall made a motion to appoint Kathleen Daugherty as the Chief Finance Officer. Arney seconded the motion. All were in favor.
- F. Added to the Agenda: Hall asked that the date for the discussion and/or take action on the Land Conservation Easement scheduled for October 18<sup>th</sup> be changed to the November 1<sup>st</sup> meeting since Commissioner Arney will not be present. There was no objection to changing the date.
- G. Added to the Agenda: Cancel Workshop Meeting - Hall advised that, since two of the Commissioners have conflicts with the date of October 6<sup>th</sup> for the Workshop Meeting concerning the Land Conservation Easement, he is making a motion to cancel the Workshop. He felt that all of the Board Members need to be present. Mangrum seconded the motion. All were in favor.

**9. City Manager Items for Discussion -**

- A. Miscellaneous Updates – Forehand reported that the City has received a letter from the City of Franklin notifying the City that they are proposing to amend the Williamson County Urban Growth Plan. (see copy of letter)
- B. City Attorney Comments – Cantrell advised the Board about the training that will necessary for the City’s Chief Finance Officer to become certified and the City will have until 2012 to comply.

**10. Communications from the Mayor and Commissioners –**

- A. Mayor Brison stated that he wished to thank whoever was responsible for fixing the mikes so that everyone can hear. Forehand advised that it was Keith Paisley.

**11. The meeting adjourned at 7:40 p.m.**

Kathleen Daugherty, CMC  
City Recorder