

CITY OF FAIRVIEW

BOARD OF COMMISSIONERS MEETING MINUTES

October 5, 2017

Patti L Carroll, Mayor
Shannon L Crutcher, Vice Mayor
Derek K. Burks, Commissioner
Scott Lucas, Commissioner
Debby Rainey, Commissioner
Scott Collins, City Manager
Tom Daugherty, CFO
Tim Potter, City Attorney
Brandy Johnson, City Recorder

Present: Carroll, Burks, Crutcher, Lucas, Rainey

Others Present: Collins, Potter, Johnson, Costanzo, Daugherty, Humphreys, Hughes, Paisley, Sullivan

1. **Roll Call** – City Recorder Johnson confirmed all board members present for a quorum
2. **Call to order by Mayor Carroll at 7:05 p.m.**
 - A. Prayer and Pledge led by Mayor Carroll
3. **Approval of the Agenda** - City Recorder Johnson notes that the Public Hearing should be for item 11A and Item 11B is actually the first reading. Commissioner Burks requests the addition of Item 12C for City Provided Cell Phones for the BOC.

Motion: Crutcher

Second: Rainey

	Yes	No
Mayor Carroll	x	___
Vice Mayor	x	___
Commissioner	x	___
Commissioner Lucas	x	___
Commissioner Rainey	x	___

4. **Public Hearing**
 - A. Item 11A – Steve Taylor (brother to applicant Kenny Taylor), owns property adjoining the parcel for proposed annexation and opposes the annexation. Steve questions the benefits of annexation and asks if property values will increase as a result of the annexation. He also doesn't understand the reason behind the request for annexation.
5. **Citizen Comments (Limited to the first 5 citizens to sign in and a limit of 3 minutes each)** - NONE
6. **Awards and/or Recognitions**
 - A. Friends of Fairview Library Proclamation – Mayor Carroll read and presented a proclamation to the Friends of the Fairview Library
7. **Public Announcements** - NONE
8. **Staff Comments** - NONE
9. **Approval of the Minutes** – N/A
10. **Consent Agenda Consisting of Items as Follows**

A. Minutes from the September 21, 2017 Board of Commissioners Meeting

Motion: Crutcher
 Second: Lucas

	Yes	No
Mayor Carroll	x	___
Vice Mayor	x	___
Commissioner	x	___
Commissioner Lucas	x	___
Commissioner Rainey	x	___

11. Old Business

- A. Resolution 21-17, A Resolution to Annex Certain Territory Upon Written Consent of the Owners and to Incorporate the Same Within the Boundaries of the City of Fairview, Tennessee, Tax Map 42, Parcel 77, 7312 Taylor Road, Owner: Kenneth R. Taylor – Mr. Taylor was present. Vice Mayor Crutcher confirmed the proposed property for annexation was part of a larger parcel previously proposed. Part of the parcel is in the city and part in the county. Crutcher questions how long Taylor has owned the property and Taylor replies around 12 years. Crutcher notes that the parcel was part in and part out of the city when he purchased it and he’s been paying property taxes for both city and county. Crutcher argues that it’s not fair to his neighbor to the north who’s been paying city taxes all these years that he should now annex and reap the benefits. Burks questioned what the benefit to the city is of annexing this property. Rainey questions whether a developer has approached Taylor and he replies he spoke to a real estate agent representing a developer. **NO MOTION WAS OFFERED. NO ACTION.**
- B. First Reading of Ordinance #2017-22, An Ordinance to Amend a Previously Approved (Ordinance No. 668) Mixed Use P.U.D. and Associated Preliminary Master Development Plan from 30 lots to 47 lots, located on Highway 100, Tax Map 42, Parcel 46.01, Consisting of 19.4 Acres, Owned by Harold Crye. City Manager Collins notes this was deferred so we could clarify whether the PUD was expired or not. He explains that in the subdivision regulations, the process is take the preliminary plat to the Planning Commission who recommends to the BOC. The three-year time frame to begin construction doesn’t begin until the final development plan has been approved. In this instance, it was never submitted so no sunset rule applied and the project could move forward with the existing approval.

Motion: Crutcher – approval subject to the recommendations from the Planning Commission included with the BOC packet
 Second: Burks

	Yes	No
Mayor Carroll	x	___
Vice Mayor	x	___
Commissioner	x	___
Commissioner Lucas	x	___
Commissioner Rainey	x	___

- C. ADA Trail to Joann’s Classroom – City Manager Collins notes the rough estimate for the sidewalk was \$10,000 but the engineer estimated closer to \$50,000 with ADA requirements. There is \$70,000 allocated in this years budget for park improvements so it wouldn’t be a lengthy process to approve. Crutcher stated he would like to bring for approval while Carroll stated it had been previously approved. Collins noted it was approved in a previous budget and while the engineering fees are less than \$10,000 the construction cost would be brought back. **NO ACTION.**

12. New Business

- A. Review Agency Funding Requests That Could be Funded Through School Facilities Tax – Vice Mayor Crutcher notes at the last meeting there were three requests that weren’t funded but can be using the school facilities tax. City Manager Collins reviews the three amounts for JTG (\$1,400 but this amount should be divided pro-rata based on the number of students attending the academy and not to sponsor

a single student), FHS Band (\$9,850) and FHS Men's Basketball (\$6,400) for a total of \$17,650. At the last meeting there was a question of using the funds for Fairview Soccer but this is not an appropriate use of those funds. Soccer could be funded using funds such as the \$25,000 given to the county for the baseball complex. After additional discussion about funding for other school items, Crutcher made a motion to take the remaining available balance from the school facilities fund of \$108,340 and divide it equally between the four local schools seconded by Commissioner Rainey. Collins asked whether it would be appropriate to consider dividing up the additional amounts we receive until the county stops sending. It was decided to divide what is currently in the account.

Motion: Crutcher
 Second: Rainey

	Yes	No
Mayor Carroll	x	___
Vice Mayor Crutcher	x	___
Commissioner Burks	x	___
Commissioner Lucas	x	___
Commissioner Rainey	x	___

- B. Speed Limits on Highways 96 and 100 – City Manager Collins notes the state says we can change speed limits on highways within the city limits and he has audited speed limits for all types of roadways – major collectors, residential streets, Highways 96 and 100, and school zones. The current ordinance is very outdated and especially needs to be updated for school zones. He will bring an ordinance to the next meeting for approval. NO VOTE.
- C. City Provided Cell Phones for the Board of Commissioners – Commissioner Burks notes some BOC members have city provided cell phones to receive city emails and phone calls and it is highly advisable for all BOC members to take advantage of this in light of lawsuits and records requests. City Manager Collins states separate devices makes record keeping much easier especially in legal matters though there is no legal requirement to do so. Carroll argues that Collins uses his personal cell and so do some city employees. Collins notes he will be going to a city-issued cell. Lucas offers that he has a separate cell used only for city business and does think the separation is needed. Carroll notes she has seen it done both ways but is concerned about the cost burden to the city as well as concern over utilizing her personal computer to respond to lengthy emails. Collins notes the requirement is not for the device but for the data and if it is all contained in one place it is much simpler.

Motion: Lucas – amend motion by Burks (seconded by Rainey) for BOC members to use a city issued or separate phone for city phone calls and emails by requiring only use for city emails.
 Second: Burks

	Yes	No
Mayor Carroll	x	___
Vice Mayor Crutcher	x	___
Commissioner Burks	x	___
Commissioner Lucas	x	___
Commissioner Rainey	x	___

13. City Manager Items for Discussion

- A. Miscellaneous Updates - City Manager Collins has a few points to review;
 - (1) City Hall will have a workstation available for Board members to use
 - (2) Regarding discussions of special needs noted for dispatch he has discussed with Williamson County Sheriff's Office and they have the ability to provide for this but keep it somewhat guarded. It would be requested by citizens who need this and would be flagged for all dispatch requests to that address. Citizens may contact Stephen.m@williamson-tn.org to request a flag in the system.
 - (3) Firetruck financing – Collins presents a 10-year lease/purchase amortization noting he budgeted the equipment at \$30,000. He will ask for all local banks to submit a proposal for the financing and keep the Board informed of the process as we move forward.
 - (4) Vehicle list – Collins distributes a current listing of city vehicles (updated from 1 year ago) noting we disposed of 17 and purchased 2 so the fleet was reduced by 15. To consider for replacement

schedule we should not only look at age and mileage but also consider maintenance history. Moving forward all police vehicles will be purchased out of general fund where our current fleet is about half general and half drug fund purchased.

B. City Attorney Comments - NONE

14. Communications from the Mayor and Commissioners

A. Commissioner Rainey - NONE

B. Commissioner Lucas - NONE

C. Commissioner Burks welcomed new police officers to Fairview and thanked them for serving our community

D. Vice Mayor Crutcher - NONE

E. Mayor Carroll thanked the Friends of the Library for coming out and asked that everyone be respectful at meetings recognizing they do get long

15. Adjournment - Commissioner Burks made a motion for adjournment seconded by Commissioner Lucas and meeting was adjourned at 8:48 p.m.

Brandy Johnson
City Recorder