

City of Fairview

BOARD OF COMMISSIONERS

October 6, 2011

Beverly D Totty, Mayor
Allen Bissell, Vice-Mayor
Patti L Carroll, Commissioner
Stuart L Johnson, Commissioner
Toney R Sutton, Commissioner
Andrew Hyatt, City Manager
Larry Cantrell, City Attorney
David Mayberry, Recorder

Present: Totty, Bissell, Johnson, Carroll, Sutton
Others Present: Cantrell

- 1. Mayor Totty called the meeting to order at 7:02 p.m.**
 - A. The prayer and pledge were led by Donn Lovvorn.
- 2. Approval of the Agenda –**
 - A. An amendment to the Agenda “approval of GHSO grant” was proposed for addition as item 8F. Vice-Mayor Bissell made a motion to approve the agenda as amended. Commissioner Sutton seconded. All were in favor.
- 3. Citizen Comments – (Limited to the first five (5) citizens to sign in and a limit of three (3) minutes each). - NONE**
- 4. Awards and/or Recognitions –**
 - A. Police Chief Harris and Fire Chief Cooper presented awards they had received from the community.
- 5. Public Announcements –**
 - A. City Manager Hyatt reminded everyone of the mobile emissions testing that is held every Wednesday in Fairview.
 - B. Mayor Totty invited everyone to the next Economic Development Task Force meeting on October 17.
 - C. Fire Chief Cooper thanked everyone for wearing their pink shirts for breast cancer awareness.
- 6. Approval of the Minutes –**
 - A. The minutes for the September 15, 2011 Board of Commissioners meeting were presented for approval. Commissioner Sutton made a motion to approve, and Commissioner Johnson seconded. All were in favor.
- 7. Old Business –**
 - A. Discuss and/or take action on recommendations from workshop meeting – Commissioner Sutton made a motion to schedule a workshop in January with the Board of Commissioners, Planning Commission, and the City Engineer to discuss the Town Center Overlay District. Commissioner Johnson seconded. All were in favor. Vice-Mayor Bissell made a motion

to move forward with the Park Board meeting on November 7th and to allow the Board to discuss and bring new ideas for a new entrance. Commissioner Sutton seconded. All were in favor. Vice-Mayor Bissell made a motion to revise the vision statement for the City to “Fairview – a preferred place to live, work, and play.” Commissioner Johnson seconded. All were in favor.

- B. Discuss and/or take action on health insurance renewal for 2012 – City Manager Hyatt reported to the Board that he had spoken to another broker, and they stated they could not match the rates offered by the current broker. Mayor Totty made a motion to approve the renewal with Benefits, Inc. Vice-Mayor Bissell seconded. All were in favor.
- C. Discuss and/or take action on utility easement – Donn Lovvorn presented the revised easement to the Board, and Mr. Alan Lowe was on hand to answer any questions. Commissioner Johnson made a motion to approve, and Vice-Mayor Bissell seconded. Attorney Cantrell had some questions about the width of the easement, which Mr. Lowe was able to answer. All were in favor.
- D. Second and final reading of Bill #2011-08, “Amending Building Codes adding Chapter 12.” Vice-Mayor Bissell read the caption and made a motion to approve. Commissioner Johnson seconded. All were in favor.

8. New Business –

- A. Discuss and/ or take action on recommendations from the Planning Commission – The Planning Commission recommended to terminate the annexation process and set up a workshop to determine future annexation procedures. Vice-Mayor Bissell made a motion to accept the recommendation, and Commissioner Carroll seconded. All were in favor.
- B. Discuss and/or take action on bids received for police vehicles – Police Chief Harris presented the bid from Walker Chevrolet, which was about \$5,000 below the state contract price on the purchase of 4 Tahoes. Commissioner Sutton made a motion to accept the bid, and Vice-Mayor Bissell seconded. All were in favor.
- C. Discuss and/or take action on decorum policy for meetings – Vice-Mayor Bissell presented a proposed decorum policy and asked the Board members to read it and propose any revisions. No further action was taken.
- D. First reading of Bill#2011-09, “Amending Municipal Code regarding waste/trash/litter disposal” – Vice-Mayor Bissell read the caption. Attorney Cantrell presented the Bill and described the contents. Vice-Mayor Bissell made a motion to approve, and Commissioner Sutton seconded. Mayor Totty asked how many companies were currently operating in Fairview. City Manager Hyatt replied that there were three known companies. Mayor Totty then asked about the insurance requirements, which Attorney Cantrell stated that they were in-line with other cities and industry standards. Mayor Totty stated that she wanted to make sure the new ordinance did not put undue hardship on any of the businesses. All were in favor.
- E. Discuss and/or take action on revisions to Certificate of Compliance application for liquor license – Attorney Cantrell explained the changes to the certificate of compliance, and how it would now have a 90-day expiration date to be in line with the State’s requirements for applicants. Cantrell then added that anyone who wanted a certificate of compliance would have to go before the Board for a hearing. Vice-Mayor Bissell made a motion to approve the new form, and Commissioner Carroll seconded. All were in favor.

- F. Approval of GHSO Grant – Captain Mark Sutton presented the traffic crash statistics to the Board, showing a 30% drop in injury accidents since the first GHSO grant was received by the City. He then presented this grant, which was 100% funded by the state and would provide for new equipment for the patrol cars and overtime for sobriety checkpoints. Mayor Totty made a motion to approve, and Commissioner Sutton seconded. All were in favor.

9. City Manager Items for Discussion -

- A. Miscellaneous Updates – City Manager Hyatt informed the Board that the committee had narrowed it down to Griggs and Moloney for City Engineer, and they would be making that recommendation at the next meeting. He also mentioned the Clean Sweep event being held on October 15th.

B. Staff Comments –

- (1) Chief Harris presented the report for the Police Department.
- (2) Chief Cooper presented the report for the Fire Department.
- (3) Wade Hooper presented the Parks and Streets report.
- (4) Donn Lovvorn presented the Codes report.

C. City Attorney Comments – None

10. Communications from the Mayor and Commissioners –

- A. Commissioner Carroll made another request to make more use of the display screen to make the meetings more visual.
- B. Commissioner Sutton thanked the Police and Fire Chiefs for their work.
- C. Vice-Mayor Bissell agreed that we needed to make more use of the display screen. He also stated that he had looked into term limits and it would require a charter change. He also asked to have an agenda item added for a severance package for the City Manager should the Board decide to part ways with him.
- D. Mayor Totty reported on her visit with Charly Lyons the Tennessee Economic Development Commission to discuss Community Culture.

11. The meeting adjourned at 8:38 p.m.

**David Mayberry
City Recorder**