

CITY OF FAIRVIEW

BOARD OF COMMISSIONERS MEETING MINUTES

December 1, 2016

Patti L Carroll, Mayor
Shannon L Crutcher, Vice Mayor
Derek K. Burks, Commissioner
Scott Lucas, Commissioner
Debby Rainey, Commissioner
Scott Collins, City Manager
Tom Daugherty, CFO
Larry Cantrell, City Attorney
Brandy Johnson, City Recorder

Present: Carroll, Crutcher, Burks, Lucas, Rainey

Others Present: Collins, Cantrell, Johnson, Daugherty, Hall, Sullivan, O'Neal, Paisley, Smith

1. Call to order by Mayor Carroll at 7:10 p.m.

A. Prayer and Pledge led by Mayor Carroll

2. Swearing in of Officials by Judge Lee Dryer – Judge Dryer administers the oath to Commissioner Derek K. Burks, Commissioner Scott Lucas and Commissioner Debby Rainey

3. Election of Vice Mayor – Commissioner Burks nominates Vice Mayor Crutcher as Vice Mayor seconded by Commissioner Rainey. All were in favor.

4. Approval of the Agenda - Mayor Carroll requests to add election of the Planning Commission member from the Board of Commissioners as an exigent circumstance and hold the hearing now. Vice Mayor Crutcher states the Planning Commission meeting is before our next meeting and we need the seat to be filled as the seat was held by someone who is no longer a Board member and made a motion to add the item for exigent circumstance as Item D under New Business seconded by Commissioner Burks. All were in favor of the addition. Vice Mayor Crutcher made a motion for approval of the agenda with Commissioner Rainey seconding. All were in favor of the revised agenda.

5. Citizen Comments (Limited to the first 5 citizens to sign in and a limit of 3 minutes each).

A. Ron Rowe congratulates the new Board members and addresses agenda items A and B under new business for rezoning. Rowe states the land use map shows this as medium density residential working toward low density as you move away from the commercial zone. The Planning Commission states it would need an amendment to the land use map if this passes. Who will pay for that amendment – the city or the property owner? The Planning Commission voted 5 to 4 in approval of the rezoning but the property owner has no current plan for the project and is only hoping to rezone for better salability. We can't keep changing zoning that doesn't fit the land use plan and I would request you deny this rezoning.

B. John Stark offers congratulations to the new Commissioners. Stark comments regarding talk of a new master plan noting the City spent \$30,000 in the 1990's that ended up on a shelf. A few years later the City spent another \$60,000 and that also ended up on a shelf. Now there is talk of another plan while the previous two plans were not utilized. Stark concluded it is silly to take the time and effort and spend the funds creating a plan if it will not be followed.

6. Awards and/or Recognitions - NONE

7. Public Announcements

A. Commissioner Burks announced the Fairview Police Department Shop with a Cop program is still accepting donations. If you haven't decided on a service project this program does amazing work to help in our community.

8. Staff Comments

- A. City Recorder Johnson reminds everyone the regularly scheduled Board of Commissioners meeting for December 15 has been cancelled and we will hold a special meeting on Monday, December 19 instead. We will also hold a workshop at 6:30 on December 19 for the presentation of the audit. We hope to have the complete audit to send out with the meeting packet for review. On the next agenda will be to fill the seats on the Industrial Development Board and Tree Board for BOC members. I will also advertise for the Tree Board seat left vacant by Commissioner Rainey.
- B. Community Services Director Paisley announces Friends of Bowie Nature Park Holiday Fireside Concert on December 10 at 2:00 p.m. featuring Best of the West.
- C. Codes Director Hall introduces Micah Sullivan as our new Codes Inspector. Sullivan began on Monday and hit the ground running.
- D. Police Chief Smith congratulates the new board members and announces Shop with a Cop applications have really picked up and we now have 21 children with \$2,680 currently in the fund. Applications for assistance will be accepted through December 3 while donations can be accepted through the day of the event. Smith notes Value Penguin (a group who crunches numbers for insurance companies) rated Fairview within the top 10 safest cities for our size in Tennessee and overall the 14th safest city in the state.

9. Approval of the Minutes (only needed if removed from consent agenda)

10. Consent Agenda Consisting of Items as Follows

- A. Approval of the Minutes from the November 17, 2016 Board of Commissioners Meeting
Vice Mayor Crutcher made a motion for approval with Commissioner Lucas seconding. All were in favor.

11. Old Business

- A. Discuss and/or Take Action on History Village Funding Request – City Manager Collins notes that Keith Paisley is working to obtain cost estimates for the proposed work and has almost all of those estimates. Vice Mayor Crutcher asked to defer this item and Item B until December 19 seconded by Commissioner Crutcher. All were in favor.
- B. Discuss and/or Take Action on Bill #2016-29, Ordinance No. 943, An Ordinance for an Amendment to the City of Fairview, Tennessee, Budget for Fiscal Year 2016-2017 Budget (History Village) DEFERRED

12. New Business

- A. Discuss and/or Take Action on Bill #2016-33, Ordinance No. 947, An Ordinance to Change The Zoning of Certain Property in the City of Fairview, Tennessee, Located at 2480 Fairview Boulevard, Owned by Craig Cropper and Wife, Janet Cropper, as Shown on, Williamson County, Tax Map 46, Parcel 69.00, From RS – 40 (Residential), to CG (Commercial General) – Mayor Carroll read the caption and Craig & Janet Cropper were present. Vice Mayor Crutcher recused himself from voting on this item. Commissioner Burks made a motion for approval with Mayor Carroll seconding. Commissioner Rainey voiced if it is against the land use then I don't think we should approve it as we should stick to the plan. Commissioner Burks argued that he wants to hear from the citizens at the public hearing, particularly those with adjacent property that it will directly impact. Attorney Cantrell reminds that the land use map is a plan and not an ironclad statute or ordinance. If this Board passes the rezoning the Planning Commission would need to revise the land use map to reflect the change. Commissioner Burks responded to citizen comments from Ron Rowe noting his words are half the story and I would like to hear from the property owners about why they want to change and those surrounding why they may oppose. All were in favor.
- B. Discuss and/or Take Action on Resolution No. 16-16, A Resolution to Set a Public Hearing for the Purpose of Obtaining Public Comment on Changing the Zoning of Certain Property in the City of Fairview, Tennessee, Located at 2480 Fairview Boulevard, Owned by Craig Cropper and Wife, Janet Cropper, as Shown on, Williamson County, Tax Map 46, Parcel 69.00, From RS – 40 (Residential), to CG (Commercial General) – Mayor Carroll read the caption. Vice Mayor Crutcher recused himself from voting on this item. Commissioner Burks made a motion for approval with Commissioner Lucas seconding. All were in favor.

- C. Discuss and/or Take Action on Developing Goals and Timelines for City Manager – Commissioner Rainey states she would like to make the Board’s job of evaluating the City Manager’s job performance easier by putting together a list of goals making a motion to have a rough draft in January so the Board can work together to fine tune. Commissioner Burks notes he is not opposed, however, part of determining goals for the City Manager is determining overall goals for the City. Burks would like to consider citizen input in determining the goals and the city leaders will then determine the course. Vice Mayor Crutcher agrees the idea is good and that we need goals long term. However, the City Manager has just completed his fourth month and it is still a little premature with all the litigation and hiring going on he has a lot on his plate. He needs to focus on the immediate needs first. Rainey finds it hard to believe he had no goals set for him and we need to set a day. Vice Mayor Crutcher asks for at least 30 days for the new Board to get their feet wet and give the City Manager a little more time because at this point each day has been pre-determined for him. I think he is a goal setter and would request waiting until at least the second meeting in February until we bring this item back. Burks adds he will have administrative goals (which will likely cost little money, if any) as well as growth and long term goals (which will be bigger, much more expensive projects). No action.
- D. Discuss and/or Take Action on Appointing a Member of the Board of Commissioners to the Planning Commission – Vice Mayor Crutcher made a motion to appoint Commissioner Burks seconded by Commissioner Lucas. Commissioner Rainey questioned whether we are following MTAS rules and Attorney Cantrell replied we are following the statute. Mayor Carroll requested Attorney Cantrell to follow up with our MTAS representative Jeff Broughton. All were in favor.

13. City Manager Items for Discussion

- A. Miscellaneous Updates - City Manager Collins has an update from MTEMC on the Christmas wreaths. We have been approved to install the wreaths as long as certain conditions are met. They should be installed in the same manner as the banners, no higher than the banners (no nearer to the lines), they may not be powered and we have to ensure secure installation for all weather conditions. A secondary option would be considering sale of the existing wreaths and purchasing something more lightweight commercially made for safety of installation. There is a work session scheduled following this meeting. As for a timeline and setting goals I am on board with that idea as that is how I operate. We have a lot of work to do. As discussed in my interview I am not interested in a contract. I am not a person concerned with meeting goals to maintain employment. My goal is to move the city forward every day.
- B. City Attorney Comments – Attorney Cantrell offers congratulations to Vice Mayor Crutcher and the new commissioners noting he looks forward to working with the Board for the betterment of the City.

14. Communications from the Mayor and Commissioners

- A. Commissioner Burks is honored the City voted him to represent them and he will always put the city first in his decisions.
- B. Vice Mayor Crutcher congratulates the new commissioners noting they all have a tremendous amount of work to do and he feels they will be able to make positive strides.
- C. Commissioner Rainey states she is honored to have been elected and will work to be a voice for all the citizens and listen to their concerns.
- D. Commissioner Lucas thanks the citizens noting he looks forward to serving. Lucas thanks the employees who have done a great job helping to get the new Board members up and running.
- E. Mayor Carroll offers congratulations to the new Board members noting she looks forward to a bright future. Carroll states she expects an adjustment period as we move forward and invest in making sound decisions for a better Fairview. Carroll hopes the Board will come together as one team to listen to the people, do our research and come up with our own decisions considering the future of Fairview as we vote. There will be a lot of learning in your first year but we are here to make the entire community better.

- 15. **Adjournment to Work Session at 8:08 p.m.** – Commissioner Rainey made a motion for adjournment with Commissioner Burks seconding.

Brandy Johnson
City Recorder