

**FAIRVIEW MUNICIPAL TREE COMMISSION
MINUTES**

Meeting, Tuesday, 03 March 2015
7:00 pm

1. Chairperson, Debby Rainey called the March 2015 meeting to order at 7:00 PM.
2. Roll was taken. A quorum was present.
In attendance: Debby Rainey, Chairperson; Patti Carroll, Mayor; Toney Sutton, Vice Mayor; Jack Cannon; Lisa Anderson, Planning Commission Chairperson; Mike Berkley, City Arborist; Jane Woodall, Secretary.
Absent: Larry Richards–Vice Chairperson.
Guests: City Manager, Wayne Hall; Codes Manager, Frank Humber.
Kenneth Bryant, Project Coordinator, representing Lose and Associated, Inc.
3. Approval of Agenda: LAnderson made a motion to approve the agenda. JCannon seconded the motion. The Board voted to approve the agenda for the March 2015 meeting as is; none opposed.
4. Approval of Minutes:
 - 4.1. JWoodall noted the following correction was required to the minutes: Section 6.1, the reference to the city truck should have spelling corrected from “dumb” to “dump.”
TSutton moved to approve the minutes of the previous meeting with the correction; LAnderson seconded the motion. The Board approved the minutes for the February 2015 meeting with the correction; none opposed.
5. Old Business
 - 5.1. Mapco Property Mapco Property noncompliance - Follow-up on landscape compliance.
FHumber sent a letter to the Mapco Property Manager, but the weather has been too uncooperative for work to be done; FHumber suggested allowing an extra 30 days or more as needed. FHumber has not spoken with them since he sent an email to them. The Tree Board suggested that Mr. Humber call them and let them know that the timeline is extended until the end of April to come into compliance. FHumber agreed to do so.
 - 5.2. Walmart Landscape – Follow-up on landscape compliance.
Recap of issue: 58 trees are dead from the original planting – all of these are on the same side of the property. This number represents a small percentage of the total plantings. The Tree Board had given Walmart 90 days to come into compliance with the landscape plan. FHumber has spoken with Walmart verbally; he recalls speaking with them in August or September 2014. The Tree Board suggested that he send an email or letter in writing to have documentation of the conversation.
During discussion: It was pointed out that there are fines in the Tree Ordinance for non-compliance, but if there is a bond available, then the bond is recalled first. FHumber is to check with the City Attorney regarding actions that can be taken. DRainey suggested that the BOC send an email to Walmart to be sure to have a paper trail of discussion of the 90-day notification.
The current bond has been cut back to a “maintenance bond.” The Planning Committee is responsible for setting and calling bonds. Per TSutton, Walmart has until the end of the bond to comply. It is the Codes Department that enforces the Tree Ordinance requirements.
TSutton agreed to bring the compliance issue up during the next BOC Meeting.
 - 5.3. Discussion of the wording of the Tree Bank Ordinance – this is being deferred to the April 2015 Tree Board Meeting.

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5.4. Update on the Road Scapes project on Hwy 100 and Hwy 96 junction in Fairview.

Mr. Bryant from Lose and Associates was present to discuss the project landscape plan and plant selection.

The following Plant Schedule on the plan was discussed during the meeting with City Arborist, MBerkley, providing input and suggestions:

- 01.11 *Cotinus coryrgia*: this is a non-native smoke tree; MBerkley suggested replacing with the American smoke tree;
- 01.14 *Viburnum denatum* – MBerkley suggested replacing with redbuds
- 01.16 *Halesia carolina* (Silverbells): cultural issue – this species will not survive in this location; MBerkley suggested changing to *Cercis canadensis* – maybe a white redbud variety (3 of these on plan);
- 03.01 Should read *Juniper virginiana* “grey owl” – botanical name needs to be changed
- 03.03 *Spirea* species – cannot use Japanese species – use virginiana species; maybe *Ilex crenata* species. Mr. Bryant will look and make a recommendation. MBerkley noted that the City Tree is not represented, except for 3, and would like to see more of these. It was pointed out that TDOT will limit how many and where trees can be planted.
- 03.04 OG (Multiple Genus): Be sure species are native (MBerkley suggested using 3-5 species); MBerkley to email list of grasses to Mr. Bryant.
- 03.06 Use any winterberry (*Ilex verticillata*)
- 11.12 For dogwoods, MBerkley suggested using a disease resistance variety. MBerkley and Mr. Bryant will discuss and come up with some alternatives.
- 11.60 *Kalmia latifolia* (mountain laurel): not recommended as requires shade and there is no shade in this area
- 13.32 “Grow low sumac” is not equal to *Rosa* spp. “knockout rose” – need to correct botanical name.

Other questions and Issues:

- 1) Another issue noted with the planting area is with low lying areas and standing water. It was asked what was being done about the water problem and storm water drains that cannot be covered up. It was noted that it may be that these areas may just need to be filled in some with soil.
- 2) Question: Who decides where the beds will be so the standing water will be outside the beds?
Response: There are engineering needs to be addressed.
- 3) There is also a need to allow for mowing the grassy areas.
- 4) Per WHall, City Planning will bid out to contract for the landscaping.

6. New Business

6.1. Tree status for national Arbor Day Foundation observance (last Friday of April, 24 April 2015) – the orchard trees in the community garden.

- JCannon received approval from the High School for the planting day on the 24 April. MBerkley will start sourcing for the trees and be ready to plant that day.
- The original price considered was for 15-gallon trees and the price was about \$150 per tree; however, the trees are not available. A nursery in McMinnville has 5-gallon trees – 5-foot to 6-foot trees – at a price of about \$40-50 per tree. Extra funds are also needed to allow for soil amendment, caging, and staking. Ten-foot lengths is best for trees for caging and usually something like horse fencing is used. JCannon will get a list of required supplies from MBerkley and obtain the supplies.
- Volunteers will be needed to dig holes prior to the day of planting.

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- 6.2. Location of Appendix D of the Tree Board Ordinance (referenced in the ordinance)
Per The City Recorder (Brandy Johnson), this appendix (Community Tree Plan) does not exist. TSutton made a motion to move discussion of this item to the April Meeting; JCannon seconded the motion. The Board voted to defer this discussion to the April meeting.
- 6.3. Improvement of "Welcome to Fairview" signs
There was some discussion on the location and status of the shrubs around the welcome signs. MBerkley agreed to come up with a plan to plant around the signs.
- 6.4. Review of condition of Burkii cedars planted in front/side of City Hall
MBerkley noted that these trees are not dying, but "bronzing" which is typical for this tree in this type of winter. MBerkley did agree that the trees need to be staked.
MBerkley also noted that one tree (closest to the road) needs to be moved.
- 6.5. Working on an official shrub list for the city
MBerkley noted that the State of Tennessee is coming up with a state list. PCarroll moved that discussion of the shrub list be deferred to the May meeting; TSutton seconded the motion. The motion passed.
7. Update on Tree Bank funds – WHall stated that the amount in the fund is the same as the previous month: per the previous minutes, this would be \$95,452 plus the \$2400 or \$97,852 (reminder that \$17K is allotted for the Tree Scapes Project).
8. Citizen Comments:
 - 8.1. A citizen noted that it would be good to have emails to confirm communications with businesses on compliance issues.
 - 8.2. WHall noted that he has permission from TDOT to place an honorary sign for the Road Scapes project. Some suggestions were made on what and when this could be done.
9. Adjournment: With no further business, DRainey adjourned the meeting at 8:25 PM. The next scheduled meeting will be 07 April 2015.